MEMORIAL

package

CLUB CHARLESTOWN
where good friends meet

Terms & Conditions

DEPOSIT & PAYMENTS

To secure your booking, we require a deposit of the room hire amount within seven (7) days of confirmation. Function details are required to be confirmed with our function team fourteen (14) business days prior to your booking. Once details are confirmed, final payment of the event is required within seven (7) days. Refunds are at discretion of management.

DURATION OF EVENT

The cost of a private room hire is based on a four (4) hour lunch booking or five (5) hour dinner booking.

CLUB REGULATIONS

All guests must sign in to Club Charlestown upon entry. Club Charlestown reserve the right to refuse entry to anyone that is intoxicated, or anyone that does not meet the entry requirements. Persons under 18 must be supervised at all times within the Club by a responsible adult. Alcohol is not to be brought into the club for any reason, including as a gift. If alcohol is brought into the Club, it will be left at reception to be collected post-event.

DAMAGES

Club Charlestown accepts no responsibility for damage or loss of property during your function. You are financially responsible for any loss or damage sustained to the premises or to Club property during the function. In the event that the Fire, Police, or Ambulance are to be called as a direct result of your event, all charges will be offset to your function.

LEFTOVER FUNCTION FOOD

In the event food is left over from a function held at the Club, guests are permitted to seek take away approval. The Club reserves the right to refuse the take away of function food based on factors such as type of food, time at temperature and environmental factors as per the NSW Food Authority guidelines. After the food has left the premises, guests are solely responsible for the refrigeration and re-heating, transportation and safe handling of food and the associated risks.

CHILDREN

We kindly ask that all children under the age of 18 be off the premises by 10pm, or remain within the designated function room under supervision of a responsible adult.

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VACATING THE PREMISES
Please be mindful to our neighbours upon exiting of the Club.

DECORATIONS & SETUP
All decorations should be discussed with your functions coordinator prior to your event. Decorations not permitted are **confetti scatters, confetti balloons, pinata's, feathers & feather boa's, foil curtains, rice or rose petals, smoke, fog, bubble machines, fireworks, lasers and candles.** All decorations must be taken with you at the end of your event. Under no circumstances are you permitted to nail, screw, or sticky tape anything to the walls or surfaces of the Club. Blue tac is the only permitted adhesive to adhere anything to walls.

CLEANING FEE
If prohibited decorations are used or the space is left excessively untidy, a $250 cleaning fee will be charged to the function host.

MUSIC
If you wish to have music in your space, please contact the events team for more information. If choosing live music, please limit your selection to a soloist or duo only.

SELF-CATERING
Self-Catering is not permitted at Club Charlestown.

PRICING
We do our best to honour pricing for all quotes. However, they are subject to change due to seasonal availability, increased supply costs or other unforseen circumstances.

BAR TAB PAYMENT
Bar accounts and tabs are to be reconciled before leaving the venue on the day of your event. A credit card is required to start the bar tab and will be held for security for the duration of the bar tab.

MEMBERS PRICING
Member's pricing is unavailable for corporate functions.

Function Rooms

PATRICIA ROOM

AV facilities
Direct access to synthetic green, bar & outdoor area

CAPACITY

2-50 guests

ROOM HIRE

FREE

LINCOLN ROOM

AV facilities
Direct access to synthetic green, bar & outdoor area

CAPACITY

50-120 guests

ROOM HIRE

FREE

THE COURTYARD

Alfresco dining area
Direct access to synthetic green & outdoor bar

CAPACITY

100-200 guests

PRIVATE ROOM HIRE

Lunch (4hrs) $250
Dinner (5hrs) $400

*Minimum food spend & guest number applies.
*Enquire for group booking details.

Platters

HOT PLATTERS

Mushroom & Mozzarella Arancini (30) with truffle aioli (GF, VG)	**$70**
Mini Pizzas (24) | Pepperoni **OR** Roast Vegetable (VG)	**$70**
Beef Rendang Empanadas (30) with Chipotle tomato salsa	**$75**
Satay Chicken Skewers (20) with peanut sauce (GF, DF, NF)	**$85**
House-made Roast Vegetable Mini Quiches (20) (VG, GF)	**$85**
Pork Belly Bites (40) with BBQ sauce, chilli, shallots & peanuts (GF,DF)	**$95**
Chicken & Mushroom Filos (24) with feta & garlic creme	**$95**
Hot Chips Platter (GFO)	**$30**
Tempura Calamari (25)	**$60**
Chicken Nuggets (50)	**$60**
Vegetable Spring Rolls (20) (VG,V)	**$60**
Cocktail Fish (30)	**$60**
Cocktail Beef Pies (24)	**$65**
Cocktail Sausage Rolls (24)	**$65**

COLD PLATTERS

Fruit Platter | Seasonal Fruits	**$135**
Chefs Cheese Selection (+$10 for GFO) | 4 kinds cheese, dried fruits, nuts & crackers	**$135**
Antipasto Platter (+$10 for GFO) | Mixture of cured meats, olives, sun dried tomatoes, cornichons, dips & toasted Turkish bread	**$135**

Dietaries-
GF - Gluten Free | VG - Vegetarian | V - Vegan | DF- Dairy Free | NF- Nut Free | GFO- Gluten Free Option
We endeavour to accommodate to a range of dietary requirements with sufficient notice.

Platters

SANDWICHES & WRAPS

Sandwich Platter 40 Triangles | Chef's selection	**$100**
Wrap Platter 20 Wrap halves | Chef's selection	**$120**

MORNING TEA

Cakes Assorted selection of cakes	**$5 EA**
Biscuits Assorted freshly baked biscuits	**$6 EA**
Scones with jam & cream	**$7 EA**
Caramel Slice (GF)	**$7 EA**
Banana Bread (GF)	**$7 EA**
Tea & Coffee upon arrival	**$3.5 PP**
Extended T&C station (day conference)	**$2+ PP**

DESSERT PLATTERS

1 Cake & 1 Slice (2 PP) | Chef's selection	**$8 PP**
Doughnuts (1 PP) | Chef's Selection	**$6 PP**
1 Eclair & 1 Profiterole (2 PP) | Mix of different flavours	**$10 PP**
Mini Tarts (2 PP) | Mix of caramel, chocolate & lemon	**$10 PP**

+$3 for vegan option (PP)

contact us

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