

M E M O R I A L

# package



# Terms & Conditions

## **DEPOSIT & PAYMENTS**

To secure your booking, we require a deposit of the room hire amount within seven (7) days of confirmation. The total remaining balance of your event is to be paid seven (7) days prior to your function. Refunds are at discretion of management.

## **BOOKING CONFIRMATION**

Function details are required to be confirmed with our function team fourteen (14) business days prior to your booking. Once details are confirmed, final payment of the event is required within seven (7) days.

## **DURATION OF EVENT**

The cost of room hire is based on a four (4) lunch booking or five (5) hour dinner booking. If you exceed the designated booking duration time, you may be required to pay the increased room hire fee. Club Charlestown reserves the right to make this decision.

## **CLUB REGULATIONS**

All guests must sign in to Club Charlestown upon entry. Club Charlestown reserve the right to refuse entry to anyone that is intoxicated, or anyone that does not meet the entry requirements. Persons under 18 must be supervised at all times within the Club by a responsible adult. Alcohol is not to be brought into the club for any reason, including as a gift. If alcohol is brought into the Club, it will be left at reception to be collected post-event.

## **DAMAGES**

Club Charlestown accepts no responsibility for damage or loss of property during your function. You are also financially responsible for any loss or damage sustained to the premises or to club property during the function. In the event that the Fire, Police, or Ambulance are to be called as a direct result of your event, all charges will be offset to your function.

## **CHILDREN**

We kindly ask that all children under the age of 18 be off the premises by 10pm, or remain within the designated function room under supervision of a responsible adult.

## **VACATING THE PREMISES**

Please be mindful to our neighbours upon exiting of the Club.

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## **18TH/21ST BIRTHDAYS**

Club Charlestown does not host or permit 18th Birthday parties. 21st Birthday celebrations require one security guard per 100 guests, paid by the host, for the duration of the celebration.

## **DECORATIONS & SETUP**

All decorations should be discussed with your functions coordinator prior to your event. Decorations not permitted are **confetti scatters, confetti balloons, feathers & feather boa's, foil curtains, smoke, fog, bubble machines, rice or rose petals, fireworks, lasers and candles**. All decorations must be taken with you at the end of your event. Under no circumstances are you permitted to nail, screw, or sticky tape anything to the walls or surfaces of the club. Blue Tac is the only permitted adhesive to adhere anything to walls.

## **LIVE MUSIC**

If you wish to have live music, please limit your band selection to a soloist or duo only. If you require any assistance booking live music, we recommend **Genr8 Entertainment**.

## **CLEANING FEE**

If any prohibited decorations are used, the Club will charge a \$250 cleaning fee.

## **SELF-CATERING**

Self-Catering is not permitted at Club Charlestown.

## **PRICING**

We do our best to honour pricing for all quotes, please be aware, however that they are subject to change due to seasonal availability, increased supply costs or other unforeseen circumstances.

## **BAR TAB PAYMENT**

Bar accounts and tabs are to be reconciled before leaving the venue on the day of your event. A credit card is required to start the bar tab and will be held for security for the duration of the bar tab.

## **MEMBERS PRICING**

Member's pricing is unavailable for corporate functions.

# Function Rooms

## PATRICIA ROOM

AV facilities, direct access to synthetic green, bar & outdoors.

## CAPACITY

2-50 guests

## ROOM HIRE

FREE



## LINCOLN ROOM

AV facilities, direct access to synthetic green, bar & outdoor area.

## CAPACITY

50-120 guests

## ROOM HIRE

FREE



## THE COURTYARD

Alfresco dining area, direct access to synthetic green & outdoor bar.

## CAPACITY

100-200 guests

## PRIVATE ROOM HIRE

Lunch (4hrs) \$250

Dinner (5hrs) \$400

\*Minimum food spend & guest number applies.

\*Enquire for group booking details.



# Platters

## HOT PLATTERS

<b>Mushroom &amp; Mozzarella Arancini (30)</b> with truffle aioli (GF, VG)	<b>\$70</b>
<b>Mini Pizzas (24)</b>   Pepperoni <b>OR</b> Roast Vegetable (VG)	<b>\$70</b>
<b>Beef Rendang Empanadas (30)</b> with Chipotle tomato salsa	<b>\$75</b>
<b>Satay Chicken Skewers (20)</b> with peanut sauce (GF, DF, NF)	<b>\$85</b>
<b>House-made Roast Vegetable Mini Quiche (20)</b> (VG, GF)	<b>\$85</b>
<b>Pork Belly Bites (40 )</b> with BBQ sauce, chilli, shallots & peanuts (GF,DF)	<b>\$95</b>
<b>Chicken &amp; Mushroom Filo (24)</b> with feta & garlic creme	<b>\$95</b>
<b>Hot Chips Platter</b> (GFO)	<b>\$30</b>
<b>Tempura Calamari (25)</b>	<b>\$60</b>
<b>Chicken Nuggets (50)</b>	<b>\$60</b>
<b>Vegetable Spring Rolls (20)</b> (VG,V)	<b>\$60</b>
<b>Cocktail Fish (30)</b>	<b>\$60</b>
<b>Cocktail Beef Pie (24)</b>	<b>\$65</b>
<b>Cocktail Sausage Roll (24)</b>	<b>\$65</b>

## GOLD PLATTERS

<b>Fruit Platter</b>   Seasonal Fruits	<b>\$135</b>
<b>Chefs Cheese Selection (+\$10 for GFO)</b>   4 kinds cheese, dried fruits, nuts & crackers	<b>\$135</b>
<b>Antipasto Platter (+\$10 for GFO)</b>   Mixture of cured meats, olives, sun dried tomatoes, cornichons, dips & toasted Turkish bread	<b>\$135</b>

### **Dietaries-**

GF - Gluten Free | VG - Vegetarian | V - Vegan | DF- Dairy Free | NF- Nut Free | GFO- Gluten Free Option

We endeavour to accommodate to a range of dietary requirements with sufficient notice.

# Platters

## SANDWICH & WRAPS

**Sandwich Platter** \$100

40 Triangles | Chef's selection

**Wrap Platter** \$120

20 Wrap halves | Chef's selection

## MORNING TEA

**Cakes** Assorted selection of cakes \$5 EA

**Biscuits** Assorted freshly baked biscuits \$6 EA

**Scones** with jam & cream \$7 EA

**Caramel Slice** (GF) \$7 EA

**Banana Bread** (GF) \$7 EA

**Tea & Coffee** upon arrival \$3.5 PP

Extended T&C station (day conference) \$2+ PP

## DESSERT PLATTERS

**1 Cake & 1 Slice (2 PP)** | Chef's selection \$8 PP

**Doughnuts (1 PP)** | Chef's Selection \$6 PP

**1 Eclair & 1 Profiterole (2 PP)** | Mix of different flavours \$10 PP

**Mini Tarts (2 PP)** | Mix of caramel, chocolate & lemon \$10 PP

**+\$3 for vegan option (PP)**



# contact us



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